

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This **MEMORANDUM OF AGREEMENT**, made and entered into by and between:

The **MOUNTAIN PROVINCE STATE POLYTECHNIC COLLEGE**, a higher educational institution organized and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address at Poblacion, Bontoc, Mountain Province, represented by its College President, **EDGAR G. CUE, PhD**, hereinafter referred to as "**MPSPC**";

and

The **MOUNTAIN PROVINCE FARMERS, FISHERFOLKS AND LOACH THROG**, a private organization created and existing under and by virtue of the laws of the Republic of the Philippines, with principal office address at Upper Calluttit, Bontoc, Mountain Province, represented by its President, **MR. REX ALLEN T. CADIO**, hereinafter referred to as "**MPFFLT**";

and

The **LUIS HORA MEMORIAL REGIONAL HOSPITAL**, a provider of special tertiary health services and technical assistance to health providers and stakeholders, existing under the Republic Act 1806, with principal office address at Abatan, Bauko, Mountain Province, herein represented by its Medical Center Chief I, **EDUARDO B. CALPITO, MD, MHA, FPSMS**, hereinafter referred to as **LHMRH**;

and

The **TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**, an agency of the national government created by virtue of Republic Act No. 7796, with principal office address located at Poblacion, Bontoc, Mountain Province represented by its Acting Provincial Director, **MS. MELITA D. PINIC**, hereinafter referred to as **TESDA**;

WITNESSETH:

WHEREAS, the **MPSPC** is a duly recognized and accredited higher institution by the Commission on Higher Education (CHED) offering the course Hospitality Management (HM) and Tourism Management (TM) both under the Hospitality Management and Tourism Management (HM/TM) department.

WHEREAS, in pursuit of the College to achieve its mission, one of which is to assist the country in the shared struggle for national development, **MPSPC** is extending its services and expertise through extension programs such as Tourism Innovation for Appropriate Livelihood, to wit:


KAREN B. CUE
Chairperson, HM/TM


JOY FRaine M. NGUDCHO
Director for Extension


MELITA D. PINIC
Acting Provincial Director


EDUARDO B. CALPITO
LHMRH- Medical Center Chief I


EDGAR G. CUE
College President


REX ALLEN T. CADIO
President


PAMELA C. PAKIPAC
LHMRH - AO V


EFREN G. GAQUI, SR.
MPFFLT Member


REX ALLEN T. CADIO
MPFFLT Member


FLEMINGSTON M. COMICHO
Extension Coordinator, HM/TM


MARIA EMERLIN S. COMAFAY
HM/TM Faculty

Tourism Innovation for Appropriate Livelihood

1. *Hospitality Services (HOST)*

- a. *Handling customer complaints: procedures and techniques in handling different types of customer's complaint;*
- b. *Housekeeping Service Operations Training*

2. *Travel Events and Tour Guiding Services (TREATS)*

- a. *Develop Local Agri-tourism Mapping and it's Circuit*
- b. *Tour-guiding Services*
- c. *Develop Travel Packages*

WHEREAS, MPSPC specifically the Bachelor of Science in Hospitality Management and Tourism Management through its Extension Program is engaged in the development of their clients by providing trainings and relevant activities in response to the needs and demands of its clients;

WHEREAS, the Extension Services involve not only the teaching personnel but also non-teaching personnel of the College;

WHEREAS, MPFFLT is concerned with the welfare and development of its members and constituents as a whole;

WHEREAS, LHMRH has signified their support with this endeavor by authorizing the use of the facilities and equipment available at the hospital;

WHEREAS, MPFFLT has signified their interest to avail the Extension services of the College, particularly in the area of Tourism Services and Livelihood, Basic Housekeeping and other related topics;

WHEREAS, TESDA has signified their support with this endeavor by conducting Competency Assessment and Certificate to TVET graduates and in accordance to PTCACS operating procedures and guidelines;

WHEREAS, in pursuit of their respective mandates especially in the conduct of extension activities, the **MPSPC**, the **MPFFLT**, and the **LHMRH** all adhere to the significance of partnerships;

NOW, therefore, the **MPSPC**, the **MPFFLT**, and the **LHMRH** agree on the following:


ALL PARTIES shall:

- 1. Seek to identify a common working ground whereby sharing of resources and other collaborative means in order to improve the livelihood of the Mountain Province Farmers, Fisherfolks and Loach Throng members and their professional growth and development through infusion of technologies and enhancement of skills through trainings, seminars and workshops;


KAREN B. CUE
Chairperson, HM/TM


JOY F. RAINE M. NGUDCHO
Director for Extension


MELITA D. PINIC
Acting Provincial Director


EDUARDO B. CALPITO
LHMRH- Medical Center Chief I


EDGAR G. CUE
College President


REX ALLEN T. CADIO
President


PAMELA C. PAKIPAC
LHMRH- AO V


EFREN C. GAQUI, SR.
MPFFLT Member


JOHN A. CADIO
MPFFLT Member


FLEMING T. LEONMICHIO
Extension Coordinator, HM/TM


MARIA EMERLIN S. COMAFAY
HM/TM Faculty

2. Coordinate with each other as to the date and venue of trainings, seminars and workshops;
3. Issue training Certificates to participants and Certificates of Appreciation to trainer/resource persons duly signed by heads of both parties, and;
4. Share responsibility on providing supplies and materials needed during seminars/trainings and workshops where they are involved for the improvement of the joint venture.

THE MPSPC shall:

1. Conduct participatory baseline surveys and needs analysis, and other researches as basis for crafting activities and interventions to clientele;
2. Prepare activity designs and conduct trainings, seminars or workshops based on identified problems and needs of the clientele;
3. Serve as resource speakers, trainers and facilitators during the seminar/training/workshop and/or related extension activity;
4. Integrate training programs based on identified needs in their Action Plan;
5. Grant service credits to faculty and staff who will serve as resource speakers and drivers from the College who are involved in the project;
6. Conduct impact assessment studies on the training services provided by both parties in the schools, and;
7. Provide scheduled training/activities to LHMRH HRMO at least fifteen (15) days prior to its conduct.

THE MPFFLT shall:

1. Identify their beneficiaries-clients for trainings and other related activities;
2. Assist in the determination of trainings needs of the clientele;
3. Provide meals and snacks of participants and facilitators during the conduct of activities and make sure that the caterer shall collect and dispose all wastes properly;
4. Assist in the monitoring and evaluation of the trainings, seminars and workshops conducted;
5. Beneficiaries-clients for trainings shall maintain cleanliness and orderliness of the training venue, and;
6. Beneficiaries-clients for trainings shall abide with the waste management protocol of the hospital.

[Signature]
PAMELA C. PAKIPAC
 LHMRH- AO V

[Signature]
ERREN C. GAQUI, SR.
 MPFFLT Member

[Signature]
JOSE R. RABADIO
 MPFFLT Member

[Signature]
FLEMING M. GEMICHO
 Extension Coordinator, HM/TM

[Signature]
MARIA FENERLIN S. COMAFAY
 HM/TM Faculty

[Signature]

[Signature]
KAREN B. CUE
 Chairperson, HM/TM

[Signature]
JOY FRAJNE M. NGUDCHO
 Director for Extension

[Signature]
MELITA PINIC
 Acting Provincial Director

[Signature]
EDUARDO B. CALPITO
 LHMRH- Medical Center Chief I

[Signature]
EDGARD C. CUE
 College President

[Signature]
REX ALLEN T. CADIO
 President

THE LHMRH shall:

1. Provide training venue, facilities and equipment during the seminars, trainings and workshops subject to availability.

THE TESDA shall:

1. Supervise the implementation of the Competency Assessment in accordance with the provision of the Philippine TVET Competency Assessment and Certification System (PTCACS) operating procedures and guidelines;
2. Finance the Assessment Fees of the eighty (80) beneficiaries-clients charged to the Financial Assistance from the Provincial Government of Mountain Province under the Livelihood Productivity and Employment Facilitation through Technical Vocational Education and Training (TVET) and Scholarship funds is applicable; and
3. Issue the National Certificate or Certificate of Completion to certified TVET graduates.

TERM and TERMINATION

1. **Effective Date:** This Agreement shall take effect upon signing of the parties and shall remain valid and in full force and effect for two (2) years unless revoked or terminated by any of the parties.
2. **Termination:** Either party may terminate this agreement provided that the objectives of the project were met and a written notice of termination is delivered to the other party within a period of thirty (30) days before the intended termination. Termination shall not affect the ongoing projects or activities underway, and the Parties shall make reasonable efforts to make ensure a smooth transition or completion of such projects.
3. **Governing Law:** The validity, construction and interpretation of this Agreement and the rights and duties of all parties shall be governed by existing laws of the Republic of the Philippines.



KAREN B. CUE
 Chairperson, HM/TM


JOY FRaine M. NGUDCHO
 Director for Extension


MELJAY D. PINIC
 Acting Provincial Director


EDUARDO B. CALPITO
 LHMRH- Medical Center Chief I


EDGARE G. CUE
 College President


REX ALLEN T. CADIO
 President


PAMELA C. PAKIPAC
 LHMRH- AO V


EFREN C. GAQUI, SR.
 MPF/ILT Member


LOUIE DADIO
 MPF/ILT Member


FLEMING C. COMICHO
 Extension Coordinator, HM/TM



MARIA TERELIN S. COMAFAY
 HM/TM Faculty



IN WITNESS WHEREOF, the parties have affixed their respective signatures this _____ at _____, Mountain Province.

**MOUNTAIN PROVINCE STATE
POLYTECHNIC COLLEGE**

Represented by


EDGAR G. CUE, PhD
SUC President III

**MOUNTAIN PROVINCE FARMERS,
FISHERFOLKS & LOACH THROUNG**

Represented by


REX ALLEN T. CADIO
President

**TECHNICAL EDUCATION AND
SKILLS DEVELOPMENT AUTHORITY**

Represented by



MELITA D. PINIC
Acting Provincial Director


**LUIS HORA MEMORIAL
REGIONAL HOSPITAL**

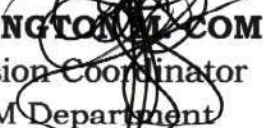
Represented by


EDUARDO B. CALPITO, MD, MHA, FPSMS
Medical Center Chief I


WITNESSES:

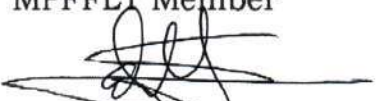

JOY FRaine M. NGODCHO
Director for Extension


KAREN B. CUE
Chairperson, HM/TM Dept.


FLEMINGTON M. COMICHO
Extension Coordinator
HM/TM Department


MARIA FERNERLIN S. COMAFAY
HM/TM Faculty


LOH T. CADIO
MPFFLT Member


EFREN C. GAQUI, SR.
MPFFLT Member


PAMELA C. PAKIPAC
LHMRH- Administrative Officer V

TESDA Representative



ACKNOWLEDGEMENT


Republic of the Philippines)
 _____) s.s.

BEFORE ME, a Notary Public, for and in _____, Philippines, this ____ day of _____ 2023 personally known to me appeared the following persons with their Identification Cards, known to me to be the same persons who executed the foregoing instrument and they acknowledge to me that the same is their free, voluntary act and deed, and the free, voluntary act and deed of the corporations or entities herein represented to wit:

NAMES	GOVT ISSUED ID	Date and Place Issued
Edgar G. Cue	TIN: 168-061-074	January 1, 2001 Bontoc, Mountain Province
Rex Allen T. Cadio	TIN: <u>417-145-529-000</u>	<i>Bontoc, Mountain Province</i>
Eduardo B. Calpito	TIN: _____	
Melita D. Pinic	TIN: <u>173-547-800</u>	<i>Bontoc, Mountain Province</i>

This document refers to a Memorandum of Agreement, consisting of six (6) pages, including this page in which this acknowledgement is written, signed on each and every page by the parties and their instrumental witnesses.

WITNESS MY HAND AND SEAL on this 11th day of September, 2023.


JOSE N. CO
 Notary Public
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2024
 PTR NO. 877771
 TIN 183-340-352

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